**Interview Details**

* Date - Wednesday 3rd of September
* Time - 12.30pm (1 hour)
* Address - 2nd floor, Hobart House, 80 Hanover Street, Edinburgh, EH2 1EL
* Interview Panel - Allan Cowie (Chief Operating Officer), Eleanor Rooke (Director of Finance & Corporate Services) and Joanne Graham (Director of Service Delivery). Joanne may have jury duty that day, so it may just be Allan and Eleanor.
* Interview Attire - Business Casual (nice trousers and a jumper with nice shoes etc, no need for suit/tie)

Each interviewee has been asked to prepare a 10-minute presentation. If using PowerPoint, presentations can be submitted in advance and a large screen will be available, but this is not a requirement. Each candidate will be asked to will be asked to give their presentation at the start of the interview. Thereafter, the interview panel will follow up with questions on the presentation. The remainder of the interview is intended to be more of a discussion; however, the panel will have some pre-prepared questions to help prompt discussion if required. **Please submit your presentation to me beforehand (ideally the afternoon before), so I can send over to the CHSS.**

**Presentation Task**

*"You have been provided with our recently approved digital roadmap which sets out our ambitions for the next three years. Provided alongside this is the current make-up of the Data, Digital and IT team. You can find more information about CHSS, including our corporate strategy, annual reports, and other publications, on our website.*

*Based on the information provided and your knowledge of the wider digital, data and ICT landscape, present your thoughts on our roadmap, structured using a SWOT analysis (strengths, weaknesses, opportunities and threats)."*